

## APPLICATION FOR FINANCIAL AID SPECIAL CIRCUMSTANCES REVIEW

### SPECIAL CIRCUMSTANCE:

Make sure you have filled out the FAFSA with the information as requested BEFORE you send this form. The FAFSA takes 5-7 days to process, **and you will be contacted by the Financial Aid Department when you have spoken with the Enrollment Manager and have the following; an anticipated start date, an application filed, and toured the facility.** Elite cannot process Special Circumstances forms until the potential student is a pending enrollment based on the mentioned criteria.

Name: Last, First,

Requested Start Date:

Campus you wish to attend:

What is the documentation you will be submitting:

If you or your spouse or parent(s) have lost employment that was earned for the FAFSA year we will need one of the following:

Statement of Dismissal, Lay off, etc

Unemployment benefit statement

Current W-2's with the new employer and income earnings for a pay period.

*These documents can be for the prior year or the current year as long as it has been longer than 6 months.*

If your circumstance is a death, provide the death certificate.

If your circumstance is an incarceration, provide the legal documents with dates.

**Please provide the documents when the financial aid office contacts you to process your financial aid package. Do not send the verifying documents until requested.**