

Elite Welding Academy, South Point, LLC
 1910 County Road One
 South Point, Ohio 45680
 9740 Near Drive (mailing)
 Cincinnati, Ohio 45246
 (740) 523-0021

Start Date: _____ Completion Date: _____

Facebook: www.facebook.com/Elite-Welding-Academy-163782896980714
 Webpage: www.EliteWeldingAcademy.com

Manufacturing Welding/SP Enrollment Agreement Nights (240) Please print

Student _____ Date _____

Student's Date of Birth _____ SS# _____

Address _____

City _____ State _____ Zip _____

Home Phone Number _____ Cell Phone Number _____

E-Mail Address _____ Jacket Size _____ Glove size _____

Did you complete High School or receive a G.E.D? _____ Year _____

**Manufacturing Welding/SP Course – 240 hours 10 or / 11 weeks (holiday modified)
 Class times: Monday-Thursday: 4:30 PM – 10:30 PM**

Tuition and Fees: A registration fee of \$100 is required to apply for enrollment in the Elite Welding Academy program. This registration fee is due prior to the first day of class. Payment arrangements and admissions requirements must be completed and verified to be considered fully enrolled.

Registration Fee				\$100.00
Weeks	Cost	Lab/Materials	Tools	Total
11 weeks	\$3,390.27	\$364.00	\$145.73	\$3,900.00
				Subtotal: \$3,900.00
TOTAL with registration fee				\$4,000.00

Any (out of pocket) payments are payable two installments as follows:

First 1 payment due On or before the first day of class
 Final 2 payment due On or before the first day of week 5

Costs will not be altered for the program once a student has enrolled in the program. Program costs could be changed for the next program date.

ACCEPTABLE METHODS OF PAYMENT:

Cash Check WIET Money Order Credit/Debit Card via PAYPAL*

*PayPal % fee EWA/EWASP **does not** receive or collect any funds, fees, or profits for processing

Elite Welding Academy, LLC does not discriminate on the basis on sex, race, ethnic origin or religion.

Cancellation and Settlement Policy:

An enrollment agreement may be cancelled within five (5) calendar days after the date of signing, provided the school is notified of the cancellation in writing. The school shall promptly refund (in-full) all tuition and fees paid pursuant to the enrollment agreement. Such refund shall be made no later than thirty (30) days after cancellation. This provision does apply where the student has already started classes. Rejected enrollments will be refunded the registration fee. No Starts will forfeit their registration fee.

EWA uses our accreditor’s refund policy and the State of Ohio’s to determine any refunds/debt to Elite after a withdrawal

ACCET Refund Policy:

1. Elite Welding Academy may retain an administrative fee associated with withdrawal or termination not to exceed \$100.
2. During the first week of classes, tuition charges will not exceed 25% of the stated tuition or maximum of \$1000.00. When determining the number of weeks completed by the student, the institution will consider a partial week the same as if a whole week were completed, provided the student was present at least one day during the scheduled week.
3. After the first week and through fifty percent of the period of financial obligation, tuition charges retained will not exceed a pro rata (%) portion of tuition for the training period completed, plus 10% of the unearned tuition for the period of training that was not completed. (example below)
4. After fifty percent (50%) of the period of financial obligation is completed, the institution may retain the full tuition.

ACCET Refund Computation Sample:

Program is 11 weeks of training. Student withdraws in week 2 (one day of the week is counted as a week attended)

The percentage of tuition retained by the school is based on the portion of the program the student was attending when the student dropped or was dismissed. Number of weeks student attended = 2 weeks

Number of weeks student is financial obligated = 11 weeks

Pro Rata portion completed based on 11 weeks = $2/11 = 18.19\%$

$18.19\% \times \text{tuition (} 3390.27\text{)}$ = \$616.69

$10\% \times \$2773.58.00$ (unearned tuition) = \$277.00

Tools and assessed lab fees = \$165.75

Owed to Elite Welding Academy = \$ 1059.44

Complaint or Grievance Procedure:

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of the school.

Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the ACCET Chair, Complaint Review Committee, 1722 N. Street, NW, Washington, D.C. 20036 Phone: (202) 955-1113 **and/or to** Executive Director, State Board of Career Colleges and Schools, 30 East Broad Street, 24th Floor, Suite 2481, Columbus, OH 43215 Phone: (614) 466-2752; toll free: (877) 275-4219

Liability Release While visiting or attending classes at Elite Welding Academy, I agree that Elite Welding Academy is to be held absolutely free from all claims for injury that may be sustained by my person while I am on their premises.

Employment I understand that upon successful completion of my training program, this school will provide placement assistance. However, I understand that the school does not guarantee any graduate a job. I have not been guaranteed employment or been guaranteed to earn a specific salary range upon graduation

I acknowledge that the college catalog is accessible to me and I agree with the school policies and procedures as stated. I acknowledge that I have received and have read a copy of this agreement.

Applicants Signature: _____ Date: _____

School Representative: _____ Title: _____ Date: _____

By signing the above you agree that this becomes a legal and binding agreement. You also agree that you have read and understand the State of Ohio disclosure agreement, enrollment agreement, cancelation policy, refund policy and the catalog.

(C) Prior to completing an enrollment agreement, all potential students enrolled in an Ohio school must review and complete the state board of career colleges and schools student disclosure form or online student disclosure form as required by the board.

STATE OF OHIO
BOARD OF CAREER COLLEGES AND SCHOOLS
30 East Broad Street, 24th Floor, Suite 2481, Columbus, OH 43215
(614) 466-2752 Fax (614) 466-2219
Toll Free (877) 275-4219
E-mail: bpsr@scr.state.oh.us Website: <http://www.scr.ohio.gov/>

State of Ohio Student Disclosure Form

Elite Welding Academy is registered with and approved by the State Board of Career Colleges & Schools

1. Self-Enroll

Students must complete the course and attest to having seen and understanding the information before the enrollment process has been completed.

a. Register @ <https://oh-student-course-info.edvera.com/> (This link will be emailed to student)

b. This disclosure must be completed before the first day of class

2. Certificate

Students will receive a copy of their completion certificate in an email after they have completed the course. Students will also be able to access the certificate by logging into their account and viewing their “Notifications” in the upper right hand corner of the page below their user name

3. *Is there a cost for the course

No. EWA/EWASP will issue a voucher doing the registration process.

*EWA/EWASP **does not** receive or collect any funds, fees, or profits for processing disclosure form(s)

PSR 0017 (Revised 01/2017)